**Mrs. Looney**

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[**www.mrslooney.weebly.com**](http://www.mrslooney.weebly.com)

**(585) 593-5510**

**I know that the following information may be overwhelming. We are trying to prepare each student for seventh grade and beyond. The first few weeks can be frustrating and difficult for many students, but we keep reminding them to be patient with themselves. Within a few weeks, students learn to be efficient and organized and everything comes together.**

**From what I have seen so far, this is a group of extraordinary students who are kind, fun, and hardworking. I am really looking to working with you this year to help our students gain confidence, support their love of learning, and give them what they need to work hard.**

**Please be in touch with me if there is anything I can do for you.**

**Contact information:**

Parent/teacher communication is of utmost importance. Please feel free to contact me if you have any questions or concerns. I appreciate your support and look forward to working together.

**Grading Procedures**:

Social Studies and Writing

* Tests, projects, homework, classwork, participation, extra credit, quality of work: 100%

**\*\*\*Each student has been assigned a username and password in order to be able to access grades from the PowerSchool Gradebook. Students have written their username and password in their agendas and were instructed to bring the letter with that information home. If possible, please check your child’s grades and missing assignments on a weekly basis. It is highly recommended that each student checks his or her grades and missing assignments on a daily basis. (Students are able to check their grades and assignments at school in study hall.) It is the student’s responsibility to check with Mrs. Looney to ask about missing assignments and to make up missing assignments. PLEASE CALL ME IF YOU HAVE ANY QUESTIONS ABOUT YOUR CHILD’S MISSING ASSIGNMENTS AND/OR ABOUT THE POWERSCHOOL GRADEBOOK.**

**HOMEWORK:**

* Homework is assigned to reinforce what is learned in class. If a parent or student has any questions about an assignment, please contact Mrs. Looney as soon as possible. Mrs. Looney checks her email until about 8:00PM each evening and will respond to your questions as quickly as possible.
* Homework will be assigned several times a week and is expected to be completed by the assigned due date. 20 points will be deducted the first day that an assignment is late and missing. If the assignment is still not turned in, an after-school detention will be assigned in order for the student to complete the assignment. 5 additional points will be deducted for each additional day that the assignment is late. A “0” is earned for each missing assignment.
* If a student is absent from class because of band, illness, or another reason, it is the student’s responsibility to see Mrs. Looney for any materials or assignments that are missing. YOU CAN ALSO CHECK THE POWERSCHOOL GRADEBOOK FOR ANY MISSING ASSIGNMENTS AND MRS. LOONEY’S WEBSITE FOR DIRECTIONS TO MISSING ASSIGNMENTS.
* Please check your child’s agenda each evening to support your child with homework. Please sign your child’s agenda each evening. The homework is written on the White Board in class every day. It is the students’ responsibility to write down their homework in their agenda each day.
* Please check Mrs. Looney’s website for classwork and homework assignments, projects, study guides, and suggestions. Every effort is made to keep the website as up-to-date as possible. [**www.mrslooney.weebly.com**](http://www.mrslooney.weebly.com)
* Students are encouraged to revise and/or correct a homework assignment to earn a higher grade. I want students to succeed!

**PREPAREDNESS**:

* Each student is expected to be on time and prepared for each class.
* Each student is expected to have their **agenda binder**, **notebook, completed homework, text, binder, packets, highlighters, and sharpened pencils** for each class **BEFORE THE BELL RINGS.**

**QUALITY OF WORK:**

* Provide a heading on all assignments. The heading should follow the MLA format. See attachment.
* Holes on the paper are to be on the LEFT.
* Neatest writing and presentation is expected at all times.
* Writing is expected to be in complete sentences.
* When answering homework or essay questions, students should follow the RACER organizer. See attachment.
* Correct spelling, use of capital letters, indentation of paragraphs, and correct punctuation is expected at all times.
* **Work not meeting these standards may be returned to be completed properly.**
* **Plagiarism** (copying other people’s words) **is not tolerated** and will result in a “0” grade for the assignment and an after school detention. Copying any part of an essay or a homework assignment from other students, from the textbook, articles, the Internet, or any other source without using quotations and citing the source is plagiarism and is not acceptable.

**Expectations Contract:**

The purpose of this contract is to help ensure the success of each and every student. It is Mrs. Looney’s hope that this contract is a reminder the we all need to work together to do what it takes for each of us to reach our goals.

Students: Please keep these expectations in a special place at home to refer to them when needed.

Please read these expectations together, sign this agreement and return it tomorrow.

Let’s have a fantastic year together.

Students:

* I agree to the expectations listed above and will do what it takes, to the best of my ability, to follow these expectations.
* I will respect myself, the adults in my life, my classmates, my school, and my community.
* I will take responsibility for my success.
* I will be prepared.
* I will complete all of my assignments on time to the very best of my ability.
* I will go the extra mile.

**Student Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Parent Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Teacher Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Provide a heading on all assignments.**

**In order to prepare each student to be college and career ready, we will follow the MLA (Modern Language Association)** **format for headings. See below for an example.**

**6th Grade Heading**

Smith 1

Samantha J. Smith

Mrs. Looney  
Writing 6  
16 September 2019

**5th Grade Heading:**

Greene 1

Thomas R. Writer

Mrs. Looney

Writing 5

21 September 2019