

Name \_\_\_\_\_ Date \_\_\_\_\_

## Revising the Letter to a Publisher

\_\_\_\_\_ Step 1: Read it to yourself.

\_\_\_\_\_ Step 2: Make sure it makes sense. Check for spelling errors.

\_\_\_\_\_ Step 3: Make sure you introduced your opinion and why you are writing the letter in the introduction.

\_\_\_\_\_ Step 4: Make sure you concluded your letter by restating your opinion and why you are writing the letter in the conclusion.

\_\_\_\_\_ Step 5: Make sure you referenced each article.

-For example: "In the text, "Roberto Clemente Article", the author states, "quote..."

\_\_\_\_\_ Step 6: Think about any details you can add to make your reasons and evidence stronger.

-How does each piece of evidence support your reason?

\_\_\_\_\_ Step 7: Have a peer read your letter. Have the peer complete steps 2-6 and give you feedback.